

**Henderson-Vance Downtown Development Commission
Signage Incentive Grant Application**

Please type or complete application in ink

Return to HVDDC, 207 N. Garnett Street, Henderson, NC 27536

Program Requirements: This program is intended for new or updates to building signs. Eligible signs must be conducive to and in keeping with the historic appearance of the **Priority 1** district. The HVDDC will reimburse 25% of project cost; up to \$1,500. If you have questions, please call 252-820-9785.

Property Location: _____

Current Use or Business Name: _____

Applicant Name: _____ Owner: _____ Tenant: _____

Henderson & Vance County property taxes paid 2 years prior to application date:

Owner (Y)_____ (N)_____ Tenant (Y)_____ (N)_____

Phone Number: _____ Email Address: _____

Description of the Project: _____

Estimated Total Project Cost (please provide 2 cost estimates): _____

Amount Being Requested: _____

I have attached the following:

- _____ Design plan or rendering of the proposed sign(s)
- _____ Project plans, specifications, or other appropriate design documentation.
- _____ Itemized estimates from at least two (2) contractors for all work being proposed.
- _____ Copy of approved sign permit (obtained from City of Henderson Planning Department, 134 Rose Avenue)
- _____ Signed copy of lease (if tenant, with both landlord & tenant signatures) or signed purchase agreement, if owner

I understand that the signage incentive grant must be used for the project described in this application and that the project must be completed within six months after I have been notified of the grant approval.

Applicant Signature _____

Property Owner's Signature (if not applicant) _____

FOR OFFICE USE ONLY

Project: _____

Project Address: _____

Applicant: _____

Tenant _____ Property Owner _____

Date received: _____

Date reviewed: _____

Action Taken: Approved: _____ Not Approved: _____ Date Approved/Not-Approved: _____

Explanation for Approval / Disapproval:

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